



4507 Valley Blvd. Ste 203 • Los Angeles, CA 90032  
[www.pleitezforcongress.com](http://www.pleitezforcongress.com)

**HIGH SCHOOL INTERNSHIP APPLICATION**

We welcome motivated high school youth who are seeking to expand their skill-set with a highly qualified team. We have different internship programs (see positions and job descriptions below). Make this your opportunity to create change and establish your presence in East LA and the San Gabriel Valley. Play a key role in organizing and electing the youngest member in Congress. To apply for the Pleitez for Congress Internship, please submit the following items:

- Completed Application Form (pages 3 & 4 of High School Internship Application Packet)
- Resume (if available)

If you have any questions or concerns, please contact Field Director, Diana Solorio at (626) 409-1499 or [diana@pleitezforcongress.com](mailto:diana@pleitezforcongress.com).

**ABOUT EMANUEL**

Emanuel Pleitez was born and raised in the Eastside of Los Angeles. He graduated from Woodrow Wilson High School in El Sereno and earned his B.A. from Stanford University. Pleitez recently served as a member of the Obama-Biden Transition Team for the Treasury Department. He previously worked in the offices of then-Los Angeles City Councilmember Antonio Villaraigosa and under U.S. Senators Tom Daschle and Hillary Clinton on the Senate Democratic Steering and Coordination Committee.

**LOCATION(S):** Most positions work from the main office. We have field-site positions throughout East Los Angeles and San Gabriel Valley, which include: Asuza, Baldwin Park, City Terrace, Covina, Duarte, El Monte, El Sereno, Irwindale, Rosemead, South El Monte, and West Covina.

<b>POSITION</b>	<b>JOB DESCRIPTION</b>
<b>Field Organizer</b>	Tasks will include planning and executing community events, door-to-door outreach, and recruiting volunteers with a highly-energized group of staff. Working schedules are flexible. Reliable source of transportation is needed. Three-hour shifts or four-hour shifts after-school and weekends. No previous experience is necessary. Spanish, East Asian Language Speakers (Conversational or Higher) a plus.
<b>Pleitez Ambassador</b>	Pleitez for Congress seeks motivated high school students to build a relationship between the high school campus and the campaign as Pleitez Ambassadors. Pleitez Ambassadors establish outreach strategies on their campus to inform students about the candidate. Pleitez Ambassadors maintain good relationships with student organizations and faculty & staff. The interns also assist in the development of on-campus events and fundraisers. Location: respective high school campus. Position is open to all students. Minimum commitment of 10 hours a week. Two-hour shifts or four-hour shifts after-school and weekends. No previous experience is necessary.
<b>Data Analyst</b>	The Data Analysts will be responsible for gathering and analyzing demographic, geographic and political data from a variety of sources. The ideal candidate should be proficient with Microsoft Office (Word, Excel, PowerPoint). Working schedules are flexible. Two-hour shifts or four-hour shifts after-school and weekends. No previous experience is necessary. Training is available.
<b>Research Assistant</b>	Pleitez for Congress seeks research assistants who will aid in research and information management. You should be comfortable with making calls, web browsing, and Microsoft Word and Excel. Positions are open to all students. Working schedules are flexible, and no previous experience is necessary. Two-hour shifts or four-hour shifts after-school and weekends. Spanish, East Asian Language Speakers (Conversational or Higher) a plus.



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**PLEASE ANSWER THE FOLLOWING QUESTIONS**

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Date of Birth (MM/DD/YY): \_\_\_\_\_

Email: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

High School: \_\_\_\_\_

H.S. Address: \_\_\_\_\_

H.S. City/State/Zip Code: \_\_\_\_\_

H.S. Counselor/College Advisor: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Parent/Guardian Day Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

What position(s) are you applying for? \_\_\_\_\_

Please mark location preferences (if any):

- Asuza       Baldwin Park       City Terrace/El Sereno       Covina       Duarte       El Monte
- Irwindale       Rosemead       South El Monte       West Covina       Other: \_\_\_\_\_

**How did you hear about the Pleitez for Congress High School Internship Program?**

- Parent/Family Member       Public Library
- Friend       Pleitez for Congress Event (specify): \_\_\_\_\_
- Guidance Counselor       Website (specify): \_\_\_\_\_
- Pleitez for Congress Volunteer       Other (specify): \_\_\_\_\_



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**PLEASE ANSWER THE FOLLOWING QUESTIONS**

1. Why do you want to be an intern for Pleitez for Congress?

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2. What special skills, interests, or ideas do you think you can contribute?

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3. Describe any previous and current work/activities/volunteer experiences you have done or are participating in.

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4. List any languages other than English and level of fluency of each.

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5. Please mark down your availability:

Weekday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Time In							
Time Out							

**Please attach your resume (if available).**

**Certification:** I certify that the information given on this application is complete and accurate and that I have completed this application with the full knowledge and consent of my parent(s) or legal guardian(s)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Drop-off or mail application form and supporting materials to:**

**Diana Solorio  
High School Internships, Pleitez for Congress  
4507 Valley Blvd, Ste 203 • Los Angeles, CA 90032**

- Application Checklist**
- Completed Application Form
  - Resume (if available)